

ANNUAL REPORT 2019-2020

NATIONAL LITERACY MISSION AUTHORITY
DEPARTMENT OF SCHOOL EDUCATION AND LITERACY
MINISTRY OF HUMAN RESOURCE DEVELOPMENT
GOVERNMENT OF INDIA



PANEL DISCUSSION ON INTERNATIONAL LITERACY DAY

Chief Guest

Smt. Rina Ray

Secretary

Department of School Education and Literacy
Ministry of Human Resource Development

Date: 7th September, 2019 Time: 10:30 AM
Venue: Pravasi Bharatiya Kendra, Chanakyapuri, New Delhi



**Directorate of Adult Education
National Literacy Mission Authority
Department of School Education and Literacy
Ministry of Human Resource Development
Government of India**

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Directorate of Adult Education

Directorate of Adult Education originated from National Fundamental Education Centre (NFEC), set up in the year 1956 by Govt. of India. Later, the Centre was renamed as Department of Adult Education and made part of the National Institute of Education under National Council of Educational Research & Training in 1961. With increased thrust of Government of India on adult literacy programmes, Department of Adult Education was separated from NCERT and given an independent identity in the year 1971. For sometime, it was known as Directorate of Non-Formal (Adult Education) and later renamed as Directorate of Adult Education.

Directorate of Adult Education is a subordinate office under the Department of School Education & Literacy, Ministry of Human Resource Development, Govt. of India. It functions as National Resource Centre for adult education and literacy programmes in the country. It provides professional, academic and technical guidance for effective implementation of programmes launched under the aegis of National Literacy Mission Authority and monitors progress of the programmes implemented in the field through State Governments and other agencies.

The objectives and main functions of Directorate of Adult Education are as follows:

Objectives

- To serve as a national resource centre for adult education programme
- To oversee the work of State Resource Centres & Jan Shikshan Sansthan and advice the State Governments/Union Territories, Universities and Voluntary Organisations etc. engaged in the implementation of the Adult Education Programme
- To provide technical guidance and support in curriculum development, preparation of teaching learning materials, training of functionaries for Basic & Post literacy and follow up programmes
- To conduct monitoring, evaluation and research
- To act as documentation and information clearing house
- To undertake publicity and promotional work through electronic and other media to support adult education programme

Functions

- Academic and technical resource support to National Literacy Mission
- Organise training and orientation programmes
- Prepare guidelines for development of teaching-learning materials

- Develop proto-type teaching/learning materials, posters, etc for non-literates and neo-literates
- Evolve guidelines on evaluation of on-going programmes
- Provide media support through production of media materials and harnessing of all kinds of media i.e. electronic, print, traditional and folk media for furtherance of the objectives of National Literacy Mission
- Conduct external evaluations through social science research institutions and provide regular feedback to the NLMA about the findings of external evaluations
- Organize workshops/review meetings for the effective implementation of Adult Education Programme
- Coordinate, collaborate and network with agencies/institutions involved in implementation of adult literacy programmes in the States

UNITS

The Directorate operates through its specialized units. Each Unit has been assigned specific responsibility to plan and implement the literacy programmes. The units of DAE are as under:

1. Advertising & Publicity
2. Material Development
3. Monitoring
4. Research & Evaluation
5. Training
6. Publication
7. Official Language
8. Library
9. Administration and Accounts

Functions of Various Units

1. Advertisement and Publicity

Advertisement and Publicity unit plays a vital role in the advertisement and publicity of Media activities for the Adult Education programme. It produces audio-video programmes through professional media agencies on best practices, success stories and documentaries for motivation, mobilization and documentation. These spots and programmes are mounted on prime slots of National and Regional channels of Doordarshan and All India Radio. Print advertisements are also issued to promote adult literacy programmes in the country.

2. Material Development

The Material Development Unit is responsible for preparation of guidelines for material development for literacy and development of prototype materials for basic literacy and CE programme. DAE examine and approves the teaching and learning materials prepared by different agencies through Quality Assurance Committee. DAE also organizes workshops on material development to orient on the norms of developing basic and learning material for non-literates and neo-literates.

3. Quality Monitoring and Evaluation

Quality Monitoring Unit plays an important role in collection and compilation of field data. Monitoring has been recognized as an essential tool for identification of the strengths and weaknesses of any scheme/programme and design to make the objectives operationally more realistic and to ensure its effective implementation. Monitoring Unit is presently monitoring implementation of Literacy Programme. DAE is responsible to conduct the National Level Learner Assessment Test through NIOS, MHRD. Monitoring unit is also responsible to collect the Monitoring reports from States/ Consultants.

Evaluation is an inbuilt component in the literacy programme. The Directorate has adopted stringent measures of the objectives evaluation of adult literacy programme. Evaluation unit conducts external evaluation through Professionals/ Agencies on different subjects from time to time and compile the same.

4. Case Study & Research

This unit is mainly responsible for carrying out the action research with the help of external agencies like NGOs, Government institutions etc. The education experts undertake the research / case studies on different topics like issues related to gender, caste (SC, ST, minorities) issues pertaining to tribal populations, technology, PRI (Panchayati Raj institutions), TLM etc.

7. Training

Training Unit plays an important role in training and orientation of the field functionaries. Training Unit is responsible to develop training modules/materials for the functionaries working in the field of literacy. Seminars, workshops and capacity building programmes are organized for the officers of SLMAs and District Adult Education Officers.

8. Publication

Publication unit brings out various kinds of publications related to literacy and adult education. The materials published included success stories, policy books, statistical data, Annual Report, Newsletter etc.

9. Official Language (राजभाषा)

Official Language Unit of this Directorate works for ensuring implementation of the Official Language Policy of the Government of India. The Unit not only ensures maximum possible use of official language in correspondence but also arrange training of officials in the language. Directorate also organizes periodical seminars/ workshops on the Official Language Policy. On the occasion of 'Hindi Pakhwara', competitions are organized among different levels of officials of this Directorate to encourage use of Hindi language in official work.

10. Library

Library of Directorate of Adult Education has collection of books of national and international publishers on adult education and related subjects. The Library also prepares catalogue of DAE publications and keeps it ready for reference purposes. The Library procures magazines and newspapers in different Indian languages for its users. It also preserves all the reports of different Units of DAE.

11. Administration and Accounts

The Administration and Accounts Unit attends to all the administrative and financial matters related to the personnel of Directorate of Adult Education. Provide administrative and financial support to various activities of the Directorate. The Unit handles all the administrative and financial matters with efficiency in a time bound manner.

The activities, as mentioned in this report, have been carried out by the Directorate under limitations of staff strength at senior levels.

Celebration of International Literacy Day- 2019

The International Literacy Day (ILD) is celebrated on 8th September every year all over the world. This annual celebration started following a recommendation of the World Conference of Ministers of Education on the Eradication of Illiteracy which met in Tehran in September 1965. The Conference recommended that 8 September, the date of inauguration of

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सत्यमेव जयते

UNESCO
United Nations
Educational, Scientific and
Cultural Organization

PANEL DISCUSSION ON
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the Conference, be proclaimed International Literacy Day and be observed world-wide. UNESCO in 14th Session of its General Conference held in the month of November 1966 at Paris, formally proclaimed 8th September as International Literacy Day. Since then, UNESCO has been celebrating International Literacy Day with the aim to sensitize and mobilize international public opinion and to elicit their interest and active support for literacy activities – one of UNESCO's major pre-occupations.

Since launching of the National Literacy Mission in 1988, Government of India has been celebrating International Literacy Day on 8th September to reiterate its commitment to achieve goal and objectives of literacy and express solidarity with international community in its efforts to eradicate illiteracy.

The 53rd International Literacy Day was celebrated by National Literacy Mission Authority at a national level function held on 7th September, 2019 at Pravasi Bhartiya Kendra in New Delhi. Smt. Rina Ray, Hon'ble Secretary, Department of School Education & Literacy, Ministry of Human Resource Development was the Chief Guest on this occasion. Shri Sachin Sinha, Joint Secretary (Adult Education) & DG, NLMA delivered the welcome address.

The Message from Ms Audrey Azoulay, Director General, UNESCO was read on this occasion by Ms. Huma Masood, representative from UNESCO New Delhi office.

Shri Sachin Sinha, Joint Secretary (Adult Education) & DG, NLMA gave a presentation on this occasion. He stated that India has 35% of World's total adult illiterates as per the Global Education Monitoring Report 2017/18 of UNESCO. He highlighted efforts made for promotion of literacy in the country like Farmers' Functional Literacy Project (FFLP) - an inter-ministerial project for farmers' training and functional literacy to promote the acceptance of high yielding crops and usher an era of Green Revolution. He also talked about the Functional Literacy for Adult Woman (FLAW) Scheme that included a component which enabled illiterate adult women to acquire functional skill along with literacy, hygiene, child care practice, and in the process facilitated attitudinal change also. He also discussed Saakshar Bharat (SB) scheme launched in the year 2009 aimed to cover 1.64 lakhs Gram Panchayats of 404 districts in 26 states and 1 UT. Highlighting a few achievements of SB scheme, he mentioned that Basic Literacy Primers in 14 languages and 28 local dialects were prepared. Around 9.88 crores learners were enrolled up to March 2018 and 7.64 crore learners (female 5.38 crores and male 2.26 crores) passed the assessment tests and were certified as literates.

Experience Sharing Session on 'Promoting Adult Literacy'

The Inaugural Session of the function was followed by Experience Sharing Session on 'Promoting of Adult Literacy'. Experiences were shared by Dr. P.S. Sreekala, Director, Kerala State Literacy Mission Authority (KSLMA), Dr. Ritu Verma, Project Officer, Springdales Education Society & Vice-Coordinator, Delhi Schools' Literacy Project (DSLPP) and Shri Kamal Sanghvi, Director, Rotary International, Rotary India Literacy Mission (RILM) shared their experiences on the occasion.

Dr. P.S. Sreekala, KSLMA focused on the initiatives namely 'Aksharasagaram'-literacy programme for Schedule Castes in coastal areas, 'Aksharashree'- literacy programme in Trivandrum Corporation, 'Changathi' - literacy programme for migrant labourers, and 'Samanwaya'- continuing education for transgender and Tribal Programme undertaken by the state to eradicate the scourge of illiteracy.

Dr. Ritu Verma, while sharing the experience of DSLPP gave a brief account of exemplary work done in the urban slum areas of Delhi/NCR for eradication of illiteracy. She informed the audience that around 125 schools of Delhi/NCR are working committedly under the umbrella of DSLPP to achieve the goal of Total Literacy.

Shri Kamal Sanghvi, Director, RILM discussed in detail about their initiative namely T-E-A-C-H i.e. Teacher Support, E-learning, Adult Literacy, Child Development, Happy School.



An exhibition on the theme ‘Promoting Adult Literacy’ was also displayed at the venue by NLMA/DAE; SLMA-Kerala; RILM and Devi Sansthan, Lucknow to showcase the achievements by respective organizations in the field of literacy so far.

Panel Discussion of ‘Issues and Challenges in Achieving Total Literacy by 2030’

A Panel Discussion on ‘Issues and Challenges in Achieving Total Literacy by 2030’ was organized immediately after the ‘Experience Sharing’ with an aim to discuss future course of action for eradication of illiteracy in the country by 2030. The sub themes of the panel discussion included ‘Literacy as a Tool of Social Transformation’; ‘Challenges of Mobilizing Community & IEC Activity’; ‘Achieving Total Literacy by 2030 (SDG-4)’; ‘Role of Student Volunteers in Achieving Total Literacy’ and ‘Accelerating Literacy to Reduce Gender Disparity and Improve Civic Participation’. The session was chaired by Prof. N. V. Varghese, Vice Chancellor, National Institute of Educational Planning and Administration, New Delhi.

Speaking on Literacy as a Tool of Social Transformation, Prof. S.K. Kejariwal, Jawaharlal Nehru University stated that the social transformation depends on various factors such as changes in political, economic, social systems, etc., as Literacy helps to fight against the social evils such as dowry, superstitions, etc., hence this is a effective tool for social transformation. While elaborating the different types of literacy namely Basic literacy, Foundation literacy, Financial literacy, Economic literacy, Civil literacy, Social literacy,

Political literacy and Productive literacy for different target groups. Prof. Kejariwal underlined the need of adopting systematic approach to achieve the Total Literacy by 2030.

On behalf of Bharti Foundation, Shri Binu Nair, Chief of Programme Operation made a presentation on Role of Student Volunteers in Achieving Total Literacy. In this context he discussed about the initiatives especially Satya Bharti School Programme and Shaksharta Bharti Abhiyan undertaken by the foundation to achieve total literacy.

Ms. Huma Masood, representative from UNESCO New Delhi office made a presentation on the sub topic 'Achieving Total Literacy by 2030 with special reference to Sustainable Development Goal-4 (SDG-4). In this connection, she spoke at length on global landscape of literacy and multilingualism. She informed the audience that there are 7000 living language on earth, unevenly spread across 200 countries. She further said that Literacy is a part of multilingualism as it gives ability to read and write, identify, understand, interpret, create, communicate and compute, using printed and written materials, as well as the ability to solve problems in an increasing technological and information-rich environment. During her presentation she highlighted on UNESCO's mother language and multilingual based approach for education and literacy Sustainable Development Goal particularly its target 4.6 which ensures that all youth and a substantial proportion of adults, both men and women achieve literacy and numeracy'.

Dr. Sunita Gandhi, Member CII, National Council of Education, Lucknow (U.P.) spoke on the sub-topic 'Accelerating Literacy to Reduce Gender Disparity and Improve Civic Participation'. During the presentation, she gave an overview of the 'Global Dream Campaign for Literacy'. She emphasised upon making India literate in a time bound mission. She opined that simple and effective teaching-learning material and involvement of everyone towards one common goal, i.e. eradication of illiteracy may achieve Total Literacy in the country.

Prof. Rajesh, Department of Adult, Continuing Education and Extension, University of Delhi discussed 'Challenges of Mobilizing Community & IEC Activity'. He emphasized on strengthening the volunteer based organization which forms an important component to achieve Total Literacy. He further stated that now a days, role of schools and colleges are vital for mobilization and promotion of "Each one Teach one".

Prof. N. V. Varghese, Session Chair concluded the session expressing his hope that the output of the discussion may contribute in effective implementation of literacy programme. The programme was concluded with the vote of thanks by Dr. Shubhankar Mishra, Director In-charge, Directorate of Adult Education.


The national level function to celebrate International Literacy Day – 2019 organised by National Literacy Mission Authority was attended by more than 700 stakeholders from across the country.

Publication


Publication Unit has been publishing bilingual newsletter entitled “DAE Newsletter” giving brief account of DAE activities and the efforts of different stakeholders at national, state and district level in achieving the goal of literacy.

Annual report of DAE has been brought out for the financial year 2018-19.

Volume-3, Number: 4, October-December, 2019



DAE Newsletter



प्रौढ़ शिक्षा निदेशालय सूचनापत्र

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 - Talk on the ‘Salient features of Constitution of India’
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- साक्षरता एवं बहुभाषिकता : विमर्श
- डा. भीमराव अम्बेडकर : जीवन परिचय

From the Editor's Desk...

A gives me immense pleasure to present this issue of DAE Newsletter covering various activities of this quarter organized by the Directorate of Adult Education to our esteemed readers.

Vigilance awareness week commencing from 28th October to 2nd November, 2019 was observed coinciding with the birth anniversary of Sardar Vallabhbhai Patel on 31st of October. This year, the awareness week has been observed with the theme ‘Integrity: A way of life.

Integrity is not only a prime factor in our public life but it also plays a pivotal role in our personal life. The Vigilance Awareness Week was observed across the country drawing the attention of all sections of society especially the youth towards building of an honest, corruption free and non-discriminatory society. During the week Nation has also celebrated ‘Rashtriya Ekta Diwas’ on 31st of October, 2019 paying tribute to the great visionary leader Sardar Vallabhbhai Patel, the first Deputy Prime Minister and Home Minister of Independent India.

26th of November is celebrated every year as Constitution day to commemorate the adoption of Constitution of India. While acknowledging the contribution of the Founding Fathers and to mark the 70th year (2019) of adoption of the Constitution, a year-long awareness campaign has been organized nationwide with a focus on Citizens’ Duties including Fundamental duties as enshrined in our constitution.

While aligning with these national events, Directorate of Adult Education organized several activities like pledge taking ceremony, talk, workshop, interactive session, essay writing etc. to create the awareness amongst its staff. The staff of DAE pledged their commitments for promotion of integrity and probity in public life and upholding the highest values in their personal as well as professional lives. This issue briefly presents an account of these activities organized by the Directorate during the quarter.

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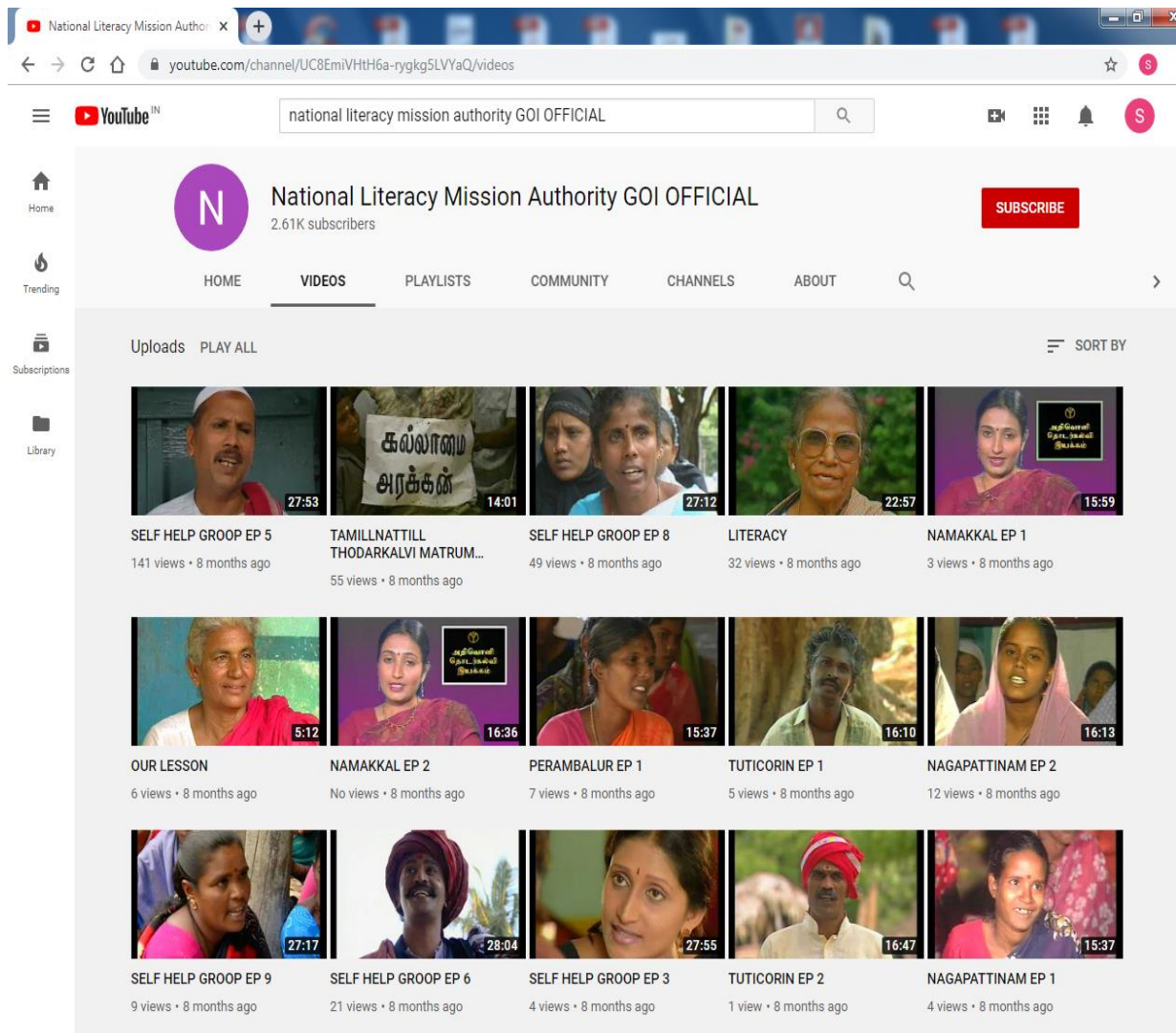
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The views expressed in the contents are of the institutions/authors and not of the Directorate of Adult Education, Department of School Education and Literacy, Ministry of Human Resource Development, Government of India.

Advertising & Publicity

Digitization of Audio-Video Programmes

One of the major flagship programme of Government of India is Digital India that has been launched to transform India into a digitally empowered society and knowledge Economy. In this connection Directorate of Adult Education has also taken various steps towards Digitization of resources produced by the Directorate in its varied Audio-visual formats over the years. In order to make the audio-video materials usable in the latest emerging media technology and also to preserve them for future use the process of digitization has been taken up by DAE in collaboration with CIET, NCERT. So far, a total of 1636 programmes on literacy have been uploaded on YouTube channel under the title 'National Literacy Mission Authority GOI OFFICIAL'. This initiative has attracted a large number of viewership.



DAE Website Launched

The official website of Directorate of Adult Education was launched under URL www.dae.mhrd.gov.in on 27.02.2020. The website has been developed/ maintained by NIC in HTML format. Directorate of Adult Education (DAE) functions as National Resource Centre for adult education and literacy programmes in the country. It provides professional, academic and technical guidance for effective implementation of programmes launched under the aegis of National Literacy Mission Authority and monitors progress of the programmes implemented in the field through State Governments and other agencies. Therefore, the website is expected to provide valuable information and academic resources to the stakeholders.



Swachhata Pakhwada observed

The Hon'ble Prime Minister of India, Shri Narendra Modi launched the Swachh Bharat Abhiyan on 2nd October, 2014 to achieve vision of 'Clean India' by 2nd of October, 2019. Never before in history, 'Swachhata' (Cleanliness) has drawn such attention of policymaker,



academicians and public at large. More than 3 million college students, school students, teachers and Government employees from every nook and corner of the country have pledged their support to the Abhiyan. The Prime Minister calls it 'Satyagraha se Swachhagraha' by drawing analogy to Gandhiji's Champaran Satyagraha.

Directorate of Adult Education has been contributing towards Swachh Bharat Abhiyan since 2014. This year too, 'Swachhata Pakhwada' was observed from 01st to 15th May, 2019. During the fortnight, officials of the Directorate devoted about one hour daily to keep their office and its surroundings clean.

Beginning of the 'Swachhata Pakhwada' was made with officials of the Directorate cleaning their immediate workspaces followed by dusting of files and documents, arranging of the same in order and proper disposal of redundant once. Special attention was given to cleaning and upkeep of the library and store rooms. The idea was cleanliness was extended to aesthetics and environment under which office lawns were mowed, plants pruned and foliage properly disposed of.

Yoga Day Celebration 2019

Directorate of Adult Education celebrated 5th International Day of Yoga (IDY) on 21st June, 2019 in its premise 10, Jamnagar House, New Delhi. The activities of day-long programme include `Yogaabhyaas' (Yoga practice), Yoga Vyakhyan (Lecture on Yogic practice) followed by article writing on the various aspects of yoga. The topics of article writing included 'Benefits of Yoga and Meditation', 'Effects of Yoga on Physical and Mental health', 'Advantages of Yoga in our day today life', 'History of Yoga' and the 'Role of Government of India to promote Yoga world-wide'.

The day-long programme has been concluded with the distribution of Smriti-Patra and mementoes to the participants. The programme was attended by the officials of DAE and AE Bureau.



COMMEMORATION OF 150th BIRTH ANNIVERSARY OF MAHATMA GANDHI

Nation is commemorating the 150th Birth Anniversary of Mahatma Gandhi, Father of the nation at National and International levels to propagate his message. Directorate of Adult Education had also aligned its activities with this and made its contribution towards this vary initiative. DAE organized several activities i.e. talk, workshop, essay writing, poem recitation, article writing, tree plantation drive, week packed activities on the theme ‘Peace and Equality etc. Brief accounts of these activities are as follows:

i) A workshop on ‘Hindi and Gandhi’

In commemoration of 150th Birth anniversary of Mahatma Gandhi a workshop on the topic ‘Hindi and Gandhi’ was organized in the committee room of Directorate of Adult Education on 07.05.2019. In this workshop contribution of Mahatma Gandhi on Hindi has been discussed in detail by the invited esteemed guest. All the officials of Directorate of Adult Education participated in the workshop enthusiastically. ‘Smritipatra’ has also been distributed to participants at the end of the programme/function.



ii) Essay Competition

An essay writing competition was organized in committee room of DAE on 3rd of June, 2019. The topics for the essay writing included:

Education philosophy of Mahatma Gandhi

Mahatma Gandhi and Non-violence

Contribution of Mahatma Gandhi in Popularization of Indian languages

The competition was open for DAE staff. The language options for essay were

Hindi and English with a limit of 1000 words. The winners of the competition were:



First Prize – Shri Bhupen Roka, STA

Second Prize – Shri Roopesh Kumar, UDC

Third Prize – Shri P.R. Bishwas, Steno Grade-I

iii) Poem Recitation

In commemoration of 150th Birth anniversary of Mahatma Gandhi a Poem recitation session was organized in the Directorate of Adult Education on 05.07.2019. The employees of DAE recited poems on different aspects of Mahatma Gandhi's life and his teachings. Poems were self-composed by the participants.



Smt. Rajni of DAE compered the programme.

Director, DAE concluded the programme thanking everyone for participating in the event with keen interest.

iv) Tree Plantation Drive

A tree plantation drive was organized in premises of DAE on 23.08.2019 as part of commemoration of 150th Birth anniversary of Mahatma Gandhi. Shri B. B. Sharma, Assistant Director (Horticulture), Central Public Work Department, Government of India and their officials were also invited to this event. In order to ensure the survival of the saplings, Director, DAE entrusted the ownership of different saplings for their better survival to individual staff of DAE. He further motivated the staff to keep the surroundings green and pollution free by planting more trees. Later in the day, mementoes were distributed to the participants. The programme was concluded with the vote of thanks by Director, DAE.



One Week Intensive Programme on the theme, ‘Peace & Equality’

Beginning 23rd of September, 2019, a week of intensive programme activities was observed by DAE in commemoration of 150th Birth anniversary of Mahatma Gandhi. Activities continued till 02nd of October 2019.

- **‘Swachhta Sankalp’ and ‘Swachh Kaaryaalaya’**: ‘Swachhta Sankalp’ was the inaugural programme of weeklong commemoration. The staff of DAE took pledge to serve ‘Mother India’ by keeping the country ‘Swachh’, remain committed towards cleanliness by devoting 100 hours per year for cleanliness on voluntary basis. It was also pledged to



propagate the messages of Swachh Bharat Mission in villages and towns and encourage 100 persons to take this pledge. The programme was followed by ‘Swachh Bharat- Swachh Kaaryaalaya’ where the officials of the Directorate cleaned their work stations and office surroundings.

- **Talk on Gandhian Philosophy on Peace and Equality**: Prof. Rajesh, Department of Adult, Continuing Education and Extension, University of Delhi delivered a talk on ‘Gandhian Philosophy on Peace and Equality’ at DAE on 25.09.2019. Prof Rajesh during his talk highlighted the salient features of non- violence movement of Mahatma Gandhi. Director, DAE gave his concluding remarks and vote of thanks.



- Workshop Non-Violence and Communal Harmony as envisioned by Mahatma Gandhi:** A workshop on ‘Non-Violence and Communal Harmony as envisioned by Mahatma Gandhi’ was organized on 26.09.2019. Shri Pankaj Chaubey, Editor, Gandhi Smriti Darshan Samiti, New Delhi was the resource person for the workshop. Shri Chaubey mentioned that our country is following the ‘mantra’ of Non-Violence and Communal Harmony for a long. He correlated the Gandhian Non Violence and Communal Harmony philosophy with Gautama Buddha’s teachings. He highlighted the different activities of freedom struggle which could be successful through non-violence movement of Mahatma Gandhi. He explained about the teaching of Mahatma in Sabarmati and Sewagram.



- Slogan Writing on Life of Gandhi:** Slogan Writing on Life of Gandhi was also organised on 27.09.2019 as a part of the one week intensive programme of the Directorate. Several creative slogans were composed by DAE staff who participated in the event. The programme was concluded by vote of thanks by Shri Saurabh Yadav, Senior Technical Assistant, Directorate of Adult Education



- Screening of film on the Life of Mahatma Gandhi:** A film based on the life of Mahatma Gandhi (produced and written by Ms. Edith Martin) was screened on 30th of September 2019 for the staff of DAE. Main objective of the event was to familiarize the staffs about the Life and Teachings of Mahatma Gandhi so that they can inculcate the Gandhian values in their day to day life.

Vigilance Awareness Week

We are aware that corruption has been one of the major obstacles to economic, political and social progress of our country. It is the moral duty of all the stakeholders such as Government, citizens and private sector and need to work together to eradicate corruption. The Directorate of Adult Education observed the Vigilance Awareness Week from 28th of October to 2nd of November, 2019 in the DAE premises in order to create awareness about the menace of corruption and encourage the staff to fight against it. In this connection several activities like taking pledge, workshop, essay writing etc. had been organized in the week long programme. Brief accounts of these activities are given in the forthcoming paragraphs.

➤ Vigilance Pledge

Week long Vigilance awareness programme was started by taking pledge including e-pledge by the staff of the Directorate. On behalf of the Directorate Dr. Shubhankar Mishra, Director (In-charge) took physical as well as e-pledge. The staff of Directorate pledged to follow probity and rule of law in all walks of life; to neither take nor offer bribe; to perform all tasks in an honest and transparent manner; to act in public interest; to lead by example exhibiting integrity in personal behaviour and to report any such incidence to the appropriate agency.



➤ Essay Writing Activity

During the Vigilance Week, an essay writing event was organized on 30th of October, 2019 in the committee room of Directorate. The topics for the essay writing activity were as follows:

- Eradication of corruption: Building of New India
- My vision : Corruption free India
- Integrity: A way of Life

The staff of DAE took part enthusiastically in this activity.



Workshop on ‘Integrity: A way of Life’

A workshop on ‘Integrity: A way of Life’ (ईमानदारी: जीवन की राह) was organized in the conference hall of Directorate of Adult Education on 1st of November, 2019. Shri M.P. Singh, Deputy Secretary, Department of School Education & Literacy, Ministry of Human Resource Development also invited as a speaker on the occasion. The programme was concluded with the vote of thanks by Dr. Shubhankar Mishra, Director (In-charge), DAE.



Ekta Divas Celebration

To commemorate Birth anniversary of first Home Minister of Independent India Sardar Vallabh Bhai Patel, Ekta Divas was celebrated on 31st October, 2019 in DAE premise. The programme started with Ekta pledge taken by the staff of DAE followed by an essay competition on the occasion. Participants chose one of the following topics for their essay:

- i) Role of Sardar Vallab bhai Patel in Unification of India
- ii) Sardar Patel: The Iron Man of India
- iii) Philosophy of Sardar Vallab bhai Patel

The competition was open for DAE staff. The language options for essay writing were Hindi and English with a word limit of 1000 and the winners of the competition were as follows:

First Prize – Shri Bhupen Roka, Senior Technical Assistant

Second Prize – Shri P.R. Biswas, Stenographer, Gr.-I

Third Prize – Shri Roopesh Kumar, Upper Division Clerk

Consolation Prize – Shri Amardeep, Upper Division Clerk

The prizes were distributed by Director, DAE on the concluding day of Vigilance Awareness Week, 2019.



Celebration of Constitution Day

➤ Reading of Preamble and a discussion on Fundamental Duties

In order to commemorate the adoption of the Constitution of India and to spread awareness about the architect of our constitution Dr B.R. Ambedkar Directorate of Adult Education celebrated the Constitution Day also known as ‘Samvidhan Divas’ on 26th of November 2019 in the conference hall of DAE. The programme started with the reading of the preamble of the Constitution followed by the pledge. The staff of DAE discussed the salient features of Constitution of India especially Fundamental Duties of citizens as embedded in the Constitution.



➤ A talk on ‘Salient features of Constitution of India’

A talk on ‘Salient features of Constitution of India’ was organized by the Directorate of Adult Education on 18th of December, 2019 in the conference hall of the Directorate. Ms. Sheetal Mishra, an advocate of Delhi High Court was invited as a resource person on the occasion. During her talk she discussed about the fundamental rights along with fundamental duties of the citizen of India. While concluding her presentation she underlined the need to generate legal and constitutional awareness amongst the citizen of the country.



विश्व हिंदी दिवस समारोह

विश्वभर में प्रतिवर्ष 10 जनवरी, को विश्व हिंदी दिवस के रूप में मनाया जाता है। इसका मुख्य उद्देश्य विश्व में हिंदी के प्रचार-प्रसार के लिए जागरूकता पैदा कर हिंदी को अंतर्राष्ट्रीय भाषा के रूप में स्थापित करना है। इस उपलक्ष्य में प्रौढ़ शिक्षा निदेशालय, मानव संसाधन विकास मंत्रालय, स्कूल शिक्षा एवं साक्षरता विभाग में भी एक कार्यशाला का आयोजन किया गया जिसमें श्री जगत सिंह, पूर्व सहायक निदेशक (रा.भा) को अतिथि वक्ता के रूप में आमंत्रित किया गया। कार्यशाला का विषय था 'वैश्विक परिदृश्य में हिंदी'। आमंत्रित वक्ता ने बताया कि विश्व हिंदी दिवस का मुख्य उद्देश्य है विश्व में हिंदी के प्रचार-प्रसार के लिए जागरूकता पैदा कर हिंदी को विश्व में अंतर्राष्ट्रीय भाषा के रूप प्रस्तुत करना।

उल्लेखनीय है कि भारत के पूर्व प्रधानमंत्री श्री मनमोहन सिंह ने 10 फरवरी, 2006 को पहली बार विश्व हिंदी दिवस मनाया था। विदेश में भारत के दूतावास इस दिन को विशेष रूप से मनाते हैं।



इस अवसर पर माननीय प्रधानमंत्री श्री नरेन्द्र मोदी जी ने अपने संदेश में कहा कि – “प्रत्येक देश में अपनी भाषाओं का प्रचार-प्रसार बहुत महत्वपूर्ण है। आज वैश्वीकरण के इस दौर में हिंदी भाषा विश्वभर में अपनी अस्मिता बना चुकी है। अगस्त, 2018 में भारत सरकार द्वारा मॉरिशस सरकार के सहयोग से मॉरिशस में 11वें विश्व हिंदी सम्मेलन का सफल आयोजन किया गया। समसामयिक समाज की प्रगति के साथ तालमेल बनाए रखने और हिंदी के

अधिकाधिक प्रयोग को प्रोत्साहित करने के लिए सभी हिंदी प्रेमियों को मिलकर प्रयास करने होंगे। यह गौरव की बात है कि विश्व में हिंदी के प्रचार-प्रसार के लिए निरंतर जागरूकता बढ़ाने और हिंदी को अंतर्राष्ट्रीय भाषा के रूप में स्थापित करने की दृष्टि से विदेश मंत्रालय तथा विदेश स्थित सभी भारतीय दूतावासों द्वारा 10 जनवरी का दिन विश्व में हिंदी दिवस के रूप में मनाया जाता है।”

कार्यशाला के अंत में निदेशक महोदय ने अपने विचार व्यक्त किए और सभी से हिंदी को बढ़ावा देने के लिए एवं हिंदी का अधिकाधिक प्रयोग करने के लिए प्रेरित किया। एवं विश्व हिंदी दिवस की हार्दिक शुभकामनाएं दीं।

अंत में श्रीमती रजनी, आशुलिपिक ने कार्यशाला में उपस्थित सभी प्रतिभागियों को धन्यवाद दिया।

Plastic Use Audit

Plastic use audit was conducted in the premises of Directorate of Adult Education on 3rd of February 2020. Plastic pollution is threatening the biodiversity in the larger aspect and is hazardous to living beings. The purpose of the audit was to identify, quantify, analyze the uses of the plastic products and minimize the uses of the plastic products in the Directorate. Focus of the audit was also to identify the sources of supply of the plastic to the Directorate. Shri M.P. Singh, Deputy Secretary, Ministry of Human Resource Development was the auditor. The auditor appreciated the cleanliness, good hygiene and conservative use of plastic in the Directorate.



During his inspection he advised the staff to avoid use of plastic items and instead carry a personal set of reusable utensils in the office and prefer reusable stationary items in office.

विश्व मातृभाषा दिवस – 21 फरवरी

प्रतिवर्ष 21 फरवरी को विश्व मातृभाषा दिवस के रूप में मनाया जाता है। इस अवसर पर प्रौढ़ शिक्षा निदेशालय, मानव संसाधन विकास मंत्रालय, स्कूल शिक्षा एवं साक्षरता विभाग में भी एक परिचर्चा का



आयोजन किया गया जिसमें श्री असीम कुमार दत्त, वरिष्ठ अनुवाद अधिकारी, केंद्रीय ब्यूरो, राजभाषा विभाग, नई दिल्ली को अतिथि वक्ता के रूप में आमंत्रित थे। परिचर्चा का विषय था 'साक्षरता एवं बहुभाषिकता'। मातृभाषा दिवस पर आयोजित इस कार्यक्रम का आरंभ श्री सौरभ यादव, वरिष्ठ तकनीकी सहायक के पी.पी.टी. प्रस्तुतीकरण से हुआ। श्री यादव ने अपनी इस प्रस्तुति में मातृभाषा दिवस के उद्देश्य एवं अन्यान्य प्रसंगों पर विस्तृत चर्चा की।

इसी क्रम को आगे बढ़ाते हुए अतिथि वक्ता ने कहा कि आजकल मातृभाषा को रोजमर्रा के प्रयोग में न लाने के कारण धीरे-धीरे लोग अपनी मातृभाषा को भूलते जा रहे हैं। अतः हमें अपने बच्चों को मातृभाषा अवश्य सिखानी चाहिए, जिससे कि हमारी मातृभाषा विलुप्त न होने पाए। 'साक्षरता एवं बहुभाषिकता' पर अपने विचार व्यक्त करते हुए श्री दत्त ने कहा कि यदि पुस्तकें हमारी मातृभाषा में होंगी तो उन्हें पढ़ने और समझने में आसानी होगी। क्योंकि हम बोलचाल में अपनी भाषा का ही प्रयोग करते हैं। इस दृष्टि से विषय के अवबोधन की आधी समस्या तो यहीं खत्म हो जाएगी। निरक्षरता उन्मूलन में तो

मातृभाषा का विशेष महत्व है। मातृभाषा में रचित साक्षरता पुस्तकों से यकीनन निरक्षरता उन्मूलन के हमारे प्रयास को बल मिलेगा। इसलिए आज हम यह संकल्प लेते हैं कि हम अपनी मातृभाषा को जीवित रखेंगे। परिचर्चा के उत्तरार्द्ध तक उपस्थित प्रतिभागियों ने अपनी-अपनी मातृभाषा में एक-एक गीत गुनगुनाए। अतिथि वक्ता ने अपनी मातृभाषा बांग्ला में गीत सुनाया।

कार्यशाला के अंत में निदेशक महोदय ने 'साक्षरता एवं बहुभाषिकता' विषय पर अपने विचार व्यक्त करते हुए कहा कि हमें अपनी मातृभाषा पर गर्व होना चाहिए। और अपनी मातृभाषा मैथिली में कवि विद्यापति का एक प्रेरक गीत सुनाया।

परिचर्चा के अंत में श्रीमती रजनी, आशुलिपिक ने कार्यशाला में उपस्थित सभी प्रतिभागियों को धन्यवाद दिया।



राजभाषा

प्रौढ़ शिक्षा निदेशालय में भारत सरकार की राजभाषा नीति का पूर्ण रूप से कार्यान्वयन किया जा रहा है। निदेशालय द्वारा अंग्रेजी में जारी आदेशों को हिन्दी अनुवाद कर जारी किए जाता है। अंतर्राष्ट्रीय साक्षरता दिवस के अवसर पर जारी विभिन्न प्रकाशन सामग्री का हिन्दी अनुवाद कर उन्हें द्विभाषी रूप में जारी किए जाते हैं। इसके अतिरिक्त निदेशालय द्वारा तैयार की गई अन्य प्रकाशन सामग्री, दिशा-निर्देशिका, नीति और नियमपुस्तिका आदि भी द्विभाषी जारी किए जाते हैं। इसमें अंग्रेजी से हिन्दी अनुवाद, उनका पुनरीक्षण, उनका मिलान, स्पष्टता की जांच, स्वच्छ टाइपिंग आदि सम्मिलित हैं।

हिन्दी एकक द्वारा वर्ष 2019-20 के दौरान हिन्दी के प्रगामी प्रयोग की दिशा में किए गए कार्यों का विवरण इस प्रकार है:—

- गृह मंत्रालय, राजभाषा विभाग, भारत सरकार द्वारा राजभाषा नीति के कार्यान्वयन हेतु जारी वार्षिक कार्यक्रम प्रौढ़ शिक्षा निदेशालय के प्रत्येक अधिकारी और कर्मचारी को उपलब्ध कराया गया तदनुसार निदेशक, प्रौढ़ शिक्षा निदेशालय के द्वारा सभी अधिकारियों एवं कर्मचारियों को आवश्यक निर्देश जारी करते हुए आग्रह किया गया कि वे निर्धारित लक्ष्यों को प्राप्त करने का प्रयास करें।
- निदेशालय में सभी अधिकारियों/कर्मचारियों को हिन्दी भाषा का कार्यसाधक ज्ञान है। वे हिन्दी भाषा में कार्य करने में सक्षम हैं और सभी अधिकारी/कर्मचारी यथा सम्भव हिन्दी भाषा में अपना कार्य कर रहे हैं।
- हिन्दी एकक द्वारा नियमानुसार प्रत्येक तिमाही एवं छमाही में हिन्दी के कार्य की प्रगति रिपोर्ट तैयार करके समय पर मंत्रालय को भेजी गई। मंत्रालय से प्राप्त सुझावों से सभी अधिकारियों/कर्मचारियों को अवगत कराया गया और मंत्रालय द्वारा उल्लिखित कमियों को दूर करने के प्रयास किए गए।
- इस वर्ष निदेशालय में अधिकारियों और कर्मचारियों में हिन्दी में काम करने के प्रति झिझक को दूर करने के लिए एक कार्यशाला का आयोजन किया गया। जिसमें लगभग 20 अधिकारियों और कर्मचारियों ने भाग लिया। इस कार्यशाला में राजभाषा विभाग के वरिष्ठ प्रवक्ता को व्याख्यान के लिए बुलाया गया।
- निदेशालय के पुस्तकालय में लक्ष्य तथा आवश्यकतानुसार हिन्दी पुस्तकों, समाचार पत्रों और पत्रिकाओं का क्रय सुनिश्चित करने के लिए आवश्यक कदम उठाए गए।
- निदेशालय के प्रत्येक एकक में व्यक्तिगत रूप से संपर्क करके हिन्दी में कार्य करने में आ रही बाधाओं को दूर करने के लिए आवश्यक सहयोग दिया गया।
- निदेशालय में हिन्दी में कार्य करने के लिए जांच-बिन्दु निर्धारित किए गए और प्रत्येक अधिकारी को उत्तरदायित्व सौंपा गया कि वह राजभाषा नियमों का अनुपालन सुनिश्चित करे।
- 7 सितम्बर, 2019 को आयोजित अंतर्राष्ट्रीय साक्षरता दिवस समारोह के लिए सभी प्रकार की प्रकाशन सामग्री/विज्ञापन आदि का हिन्दी अनुवाद किया गया और यह सुनिश्चित किया गया कि उसका प्रकाशन द्विभाषी रूप में ही हो।
- राजभाषा विभाग के निर्देशों के अनुपालन के क्रम में तथा अधिकारियों/कर्मचारियों को हिन्दी में कार्य करने के लिए प्रोत्साहित करने के उद्देश्य से दिनांक 16 सितम्बर 2018 से 30 सितम्बर 2019 तक हिन्दी पखवाड़े का आयोजन किया गया।
- हिन्दी पखवाड़े के दौरान राजभाषा ज्ञान तथा सरकारी काम-काज में राजभाषा के प्रयोग के संबंध में प्रतियोगिताओं का आयोजन किया गया और समापन समारोह के अवसर पर निदेशक, प्रौढ़

शिक्षा निदेशालय द्वारा अधिकारियों तथा कर्मचारियों को प्रोत्साहन के रूप में नकद पुरस्कार प्रदान किए गए।



विजेताओं का विवरण इस प्रकार है :

क्रमांक	प्रतियोगिता का नाम	विजेता का नाम	स्थान
1.	हिंदी टिप्पण एवं आलेखन प्रतियोगिता (सभी के लिए)	श्री अमरदीप श्रीमती सुनीता बेदी श्री ख्याली राम श्री सौरभ यादव	प्रथम द्वितीय तृतीय सांत्वना
2.	हिंदी निबंध प्रतियोगिता (सभी के लिए)	श्री अमरदीप श्री सौरभ यादव श्री रूपेश कुमार श्री रामफल	प्रथम द्वितीय तृतीय सांत्वना
3.	हिंदी सुलेख प्रतियोगिता (मल्टी टास्क स्टाफ के लिए)	श्री वीरसेन श्री अमर सिंह श्री अनंग पाल सिंह श्री ब्रह्म प्रकाश	प्रथम द्वितीय तृतीय सांत्वना



हिंदी कार्यशाला – दिनांक 24 सितंबर, 2019

दिनांक 24 सितम्बर, 2019 को एक दिवसीय हिंदी कार्यशाला का आयोजन किया गया। इसमें निदेशालय के सभी अधिकारी एवं कर्मचारियों ने उत्साहपूर्वक भाग लिया। इस अवसर पर निदेशक महोदय ने अतिथि वक्ता तथा सभी अधिकारियों/कर्मचारियों का कार्यशाला में उपस्थित होने के लिए आभार व्यक्त करते हुए हिंदी वर्तनी के विषय में अपने निजी एवं कार्यालयीन ज्ञान को सभी के साथ साझा किया। कार्यशाला के सत्र के दौरान आमंत्रित वक्ता श्री जगत सिंह ने राजभाषा हिंदी की पृष्ठभूमि और उसकी संवैधानिक स्थिति के साथ-साथ टिप्पण एवं आलेखन की प्रायोगिक शैली पर विस्तारपूर्वक चर्चा की। चर्चा के दौरान उन्होंने हिंदी के प्रयोग को अधिकारियों/कर्मचारियों द्वारा बढ़ावा देने और सभी को हिंदी में कार्य करने के लिए प्रोत्साहित किया।



Library

DAE Library has a collection of around 15978 books in English & Hindi languages on various subjects, especially adult education and literacy. It also procures daily newspapers in Hindi, English and some regional languages apart from popular periodicals and journals. It is functioning as a centre for dissemination of knowledge and information, especially in the field of adult education, literacy and women empowerment. Apart from Reading Room, it also has reference section. Research scholars and writers frequently visit the library to consult reference books, encyclopaedia etc. Break-up of reading materials available in the library are as under:

SI No.	Reading Material	Number
1.	Books/ ISBN Books	14053
2.	Reference Books	834
3.	DAE Publications	322
4.	UNESCO Report (UNESCO, SRCs & JSS) & Journals	699
5.	Prashasnik Shabdawali (Hindi-English & English- Hindi) Devnagri lipi Tatha Hindi Vartani Ka Manakikaran	70
6.	CDs/ DVDs	24

Administration and Accounts

A. ADMINISTRATION

The status of staff position as on 31.03.2020 include Group A (1), Group B (6) and Group C (15). Detail position of the same is as follows:

Group "A" (Gazetted)

S. No.	Name of the Post	Name of the Officials	Status as on 31 st of March 2020	Remarks (If any)
1.	Director	-	Vacant	
2.	Joint Director	Dr. Shubhankar Mishra	-	Took additional charge of Director, DAE from 27.07.2018
3.	Joint Director	-	Vacant	-
4.	Joint Director	-	Vacant	-
5.	Deputy Director	-	Vacant	-
6.	Deputy Director	-	Vacant	-
7.	Deputy Director	-	Vacant	-
8.	Deputy Director (A)	-	Vacant	-
9.	Assistant Director	-	Vacant	-
10.	Assistant Director	-	Vacant	-
11.	Assistant Director	-	Vacant	-
12.	Assistant Director (OL)	-	Vacant	-
13.	Assistant Director (Pub)	-	Vacant	-

Group "B" (Gazetted)

14.	Junior Admn. Officer	-	Vacant	-
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Group "B" (Non Gazetted)

S. No.	Name of the Post	Name of the Officials	Status as on 31st of March 2019	Remarks (If any)
15.	Superintendent	-	Vacant	-
16.	Stenographer Gr. I	Smt. Veena Rajpal	-	-
17.	Stenographer Gr. I	-	Vacant	-
18.	Stenographer Gr. I	Smt. Anita Rani Khanagwal	-	-
19.	Stenographer Gr. I	Shri P.R. Biswas	-	-
20.	Stenographer Gr. I	Smt. Rajni	-	-
21.	Stenographer Gr. I	-	Vacant	-
22.	Stenographer Gr. I	-	Vacant	-
23.	Stenographer Gr. I	-	Vacant	-
24.	Stenographer Gr. I	-	Vacant	-
25.	Stenographer Gr. I	-	Vacant	-
26.	Jr. Translator	-	Vacant	-
27.	Sr. Audio Visual Assistant	-	Vacant	-
28.	Library & Information Assistant	-	Vacant	-
29.	Sr. Technical Assistant	Shri Saurabh Yadav	-	-
30.	Sr. Technical Assistant	Shri Bhupen Roka	-	-
31.	Sr. Technical Assistant	-	Vacant	-
32.	Sr. Technical Assistant	-	Vacant	-
33.	Sr. Technical Assistant	-	Vacant	-
34.	Sr. Technical Assistant	-	Vacant	-

Group “C”

35.	Stenographer Gr. II	Shri Sunil Kumar	-	-
36.	Stenographer Gr. II	Smt. Sunita Bedi	-	-
37.	Stenographer Gr. II	Smt. Saroj Bala	-	-
38.	UDC	-	Vacant	-
39.	UDC	Shri Amardeep	-	-
40.	UDC	Shri Roopesh Kumar	-	-
41.	UDC	-	Vacant	-
42.	UDC	-	Vacant	-
43.	LDC	Shri Khayali Ram	-	-
44.	LDC	-	Vacant	-
45.	LDC	-	Vacant	-
46.	Library Clerk	-	Vacant	-
47.	DTP Operator	Sh. Sushil Kumar Sharma	-	-
48.	Driver Gr. II	-	Vacant	-
49.	Driver	-	Vacant	-
50.	Driver	-	Vacant	-

Group “C” MTS

51.	MTS	Shri Chhedi Mehto	-	-
52.	MTS	Shri Veersen Singh	-	-
53.	MTS	Shri Raj Kumar	-	-
54.	MTS	Shri Braham Prakash	-	-
55.	MTS	Shri Shiv Dutt Bhatt	-	-
56.	MTS	Shri Amar Singh	-	-
57.	MTS	Shri Ram Phal	-	-
58.	MTS	Shri Anang Pal	-	-
59.	MTS	-	Vacant	-
60.	MTS	-	Vacant	-
61.	MTS	-	Vacant	-
62.	MTS	-	Vacant	-
63.	MTS	-	Vacant	-
64.	Sr. Library Attendant	-	Vacant	-

B. ACCOUNTS

Accounts Section supports all works pertain to expenditure incurred in the Planed schemes and maintains expenditure detail properly. Detail of expenditure incurred during financial year 2019-20 is given below.

Directorate of Adult Education Expenditure Statement for the financial year 2019-20

(Rupees in thousands)

	Total BE to DAE 2019-20	RE for Directorate of Adult Edu. 2019-20	Total Expenditure As on 31/03/2020	Balance available As on 31/03/2020	(%) age of Exp. over DAE/BE
Major Head-General Education -2202					
Sub-Major Head- Adult Education-04					
Minor Head-Direction & Administration-001					
Sub-Head-Directorate of Adult Education-01					
	1	2	3	4	5
01.00.01-Salaries	38900	23900	17424	6476	72.90
01.00.02-Wages	2000	900	509	391	56.56
01.00.03-Over Time Allowance	300	100	0	100	0.00
01.00.06-Medical Treatment	1000	500	216	284	43.20
01.00.11-Domestic Travel Expenses	1400	400	0	400	0.00
01.00.13-Office Expenses	4500	3100	3065	35	98.87
01.00.16-Publication	1300	400	34	366	8.50
01.00.20 - Other Administrative Expenditure	7000	3500	1219	2281	34.83
01.00.26 - Advertising & Publicity	23100	5000	466	4534	9.32
01.00.50-Other Charges	500	200	69	131	34.50
Total (A)	80000	38000	23002	14998	60.53



**“Mass Illiteracy is India’s sin and shame
and must be liquidated.”**

-Mahatma Gandhi

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